



OTTERBEIN

TOWN BETWEEN TWO COUNTIES
A place for family

May 31, 2020

Vol. 25.05

104 E 2nd St, PO Box 215

765.583.4944

www.otterbein.in.gov

Important Phone Numbers

Police	911 or 884-0080
Water Emergencies	476-3055
Billing Questions	583-4944
Clerk's Office	583-0089
Republic/Allied Waste	477-9138
Streets and Water	583-3430

Councilmen

Kevin Burk	404-1481
Jackey Apache	491-4594
Doyle Allison	583-9481
Amy Brown	376-0366
Rick Hadley	418-5742



Mosquito Season

It's that time of year, spraying will be conducted when weather conditions are favorable. If anyone requests to be exempt, an application is available at the Town Hall as well as the Town's website at www.otterbein.in.gov/communication.

The Town of Otterbein offers a **Summer Sprinkling Program** to qualifying residents for the monthly bills of July, August, and September. During these months, a qualified resident will see their sewer cost calculated based on their average sewer usage during the previous months of February through April. Any usage shown to be above this average from July through September will be considered a result of summer activities that do not use the sewer system (such as filling a pool or watering a lawn), and thus will not be factored into the bill.



Calendar June 2020

- 1st Limb Pickup Begins
- 3rd Trash/Recycle *
- 4th Town Council Meeting 6:00 PM
- 17th Trash/Recycle *
- 18th Town Council Meeting 6:00 PM

*** Trash Every Wednesday ***

2020 Otterbein Street Festival – CANCELED

Planning the festival requires commitments from many people including vendors and sponsors. Due to the current conditions, concerns and the unknown and after much deliberation the Festival Committee has decided to cancel the 2020 Otterbein Street Festival.

In lieu of the festival, we will hold a **"Mini" festival**. This will include a beer garden, the band Holley Drive and Car Show. **Mark your calendars for October 3rd, 2020.**



Pay your bill online or by text

Go to: Otterbein.in.gov and click the link or

Invoicecloud.com/OtterbeinIN



Code Red, Available to Otterbein Residents

CodeRED®

Benton County is currently using the Code Red system to notify the communities of severe weather conditions and other emergency situations. Code Red is a service which can send out information thru phone calls, text messages, and/or emails. The Town of Otterbein will also use the system to notify Otterbein residents of community events and alerts such as water issues, boil advisories, trash updates, street closings, and etc.

A link to sign up for Code Red can be found on our website. Otterbein.in.gov. If you need assistance, the Clerk's Office will hold a special sign up day, June 22nd, between the hours of 8:30AM-12:00PM and 1:00PM-6:00PM

If you know of someone who is able to receive these types of messages, please make them aware of this offer. We are making a special effort to assist those in need.

If you have any questions concerning this service, what it is, what it does, please contact

**** Check out our new website @ Otterbein.in.gov ****



OUMC Annual Fish (& Chicken) Fry

CURBSIDE ONLY Dan's Fish Fry Service on June 5th 4pm to 7pm

Purchase online: www.otherbeinumc.org

Adults (ages 13+) \$10 / Children (ages 6-12) \$5 / Age 5 and under FREE

OUR COD IS AN AWESOME COD!

Trash Reminders

Recycling is very expensive!

So, remember recycling is for recycling; not YARD WASTE or TRASH!

1. On trash day, please place your cart within 4 feet of the roadway.
2. Place trash out the night before. Please be sure there is at least 3 feet of clearance between your cart and any other objects like mail boxes, and other trash/recycle bins, parked cars, etc.
3. Please do not overload your trash cart. Loose trash on top of a cart will always end up on the ground as it falls down the side of the truck while the cart is being emptied.
4. Place the cart at the curb with the arrows on the lid pointing to the street. Should your cart not have arrows, the wheels should be away from the street. This will prohibit damaged to your lid as well as leave your lid shut after emptying.
5. **All trash needs bagged and held within a trash cart.** If you find you cannot maintain your weekly household flow within one cart, please call our office to order an additional cart. Items that are too large to fit in a trash cart (stove, couch, washer, dryer, etc.) should be placed outside the cart and called into the office 24 hours before your pick up day. We will send a different style of truck for large items. Extra fees may apply. Pick up of these items may not be on same service day.



Thank You! Republic Services, Inc. Office is available to you Monday—Friday 7 am to 5 pm. Toll free at 765-477-9138.

Library News...

The *Otterbein Public Library* is open to the public with limited services and hours. You can visit the library Monday through Friday from 12pm to 4pm for checkouts and computer use limited to educational and business activities. Phone/email support and curbside checkouts will still be offered (see OPL'S website). All programming will continue to be virtual (see OPL'S website). So, don't forget to check Miss Addie 's daily videos of stories, songs, and more! Watch them on our [Facebook page](#) or watch on [YouTube](#).

TOWN COUNCIL MEETING
THURSDAY, MAY 7, 2020 6:00 PM

Council President Amy Brown called the meeting to order at 6:00 PM. Amy Brown and Jackey Apache were present at the Town Hall. Members Richard (Rick) Hadley and Doyle Allison were present via WebEx and Councilman Kevin Burk was absent.

Otterbein Commons presented their compliance paperwork on their Tax Abatement. Rick Hadley made the motion that they are in compliance. Jackey Apache seconded the motion and all were in favor. KA Components presented their compliance paperwork on their Tax Abatement. Rick Hadley made the motion that they are in compliance. Doyle Allison seconded the motion and all were in favor. Kyburz presented their compliance paperwork for their Tax Abatement. Jackey Apache made the motion they are in compliance. Amy Brown seconded the motion and all were in favor.

BF&S Engineer Dave Buck updated the Council regarding the Dollar General project. They are still working through the sewer discussion regarding shallow or deep.

Amy Brown read the summary of claims for a total of \$272,839.36. Doyle Allison made the motion to approve the claims as presented. Jackey Apache seconded the motion and all were in favor. Rick Hadley made the motion to approve the March 2020 Minutes as written. Doyle Allison seconded the motion and all were in favor. Doyle Allison made the motion to approve the April 2020 Minutes as written. Jackey Apache seconded the motion and all were in favor.

Rick Hadley presented the Town of Linden's Trash/Junk Ordinance for review and comparison to our current one. Town Attorney Jud Barce discussed with Council that is very comprehensive, some similar and explained some differences. The Council asked Jud to combine the two ordinances and any ideas he might have to allow the town to address these issues better.

Town Marshal George Frantz discussed a trash/junk abatement issue on South Main. The Council unanimously agreed for him to give notice to abate. The Council also mentioned an abatement issue on Maddox Road and East Oxford Street; for him to look into.

Clerk-Treasurer Treeva Sarles presented Change Order 1 for the Tri-tech Contract for the Community Center project. This is a reduction of the contract of \$28,268. Jackey Apache made the motion to approve Change Order #1. Rick Hadley seconded the motion and all were in favor.

With nothing else to come before the Council, Jackey Apache made the motion to adjourn at 7:30 PM. Rick Hadley seconded the motion and all were in favor.

TOWN COUNCIL MEETING
THURSDAY, MAY 21, 2020 6:00 PM

Vice-President Richard (Rick) Hadley called the meeting to order at 6:00 PM with member Jackey Apache and Doyle Allison present. Members Amy Brown and Kevin Burk were absent.

KJG Architecture Engineer Jeremy Duff was present to give an update on the window issue. Rick Hadley is getting independent quotes. The topic was tabled until Rick can receive his quotes.

BF&S Engineer Dave Buck informed the Council that Milestone is on site and have started the 2nd Street Paving Project. He updated the Council on the Dollar General Project. It appears they have started and not sure if they have proper approval, the town has not been notified. The sewer discussion is still on going. Utilities Operator Lorean Johnston will call Matt Hull to see if building permit has been issued. Dave Buck will call the Dollar General engineering firm to get a status.

Rick Hadley read the summary of claims presented for a total of \$90,497.83. Jackey Apache made the motion to

approve the claims as presented. Doyle Allison seconded the motion and all were in favor.

Utilities Operator Lorean Johnston updated the Council on some pump and panel issues regarding the wastewater utility. He will keep them posted. He needs to rent a vac truck to do some maintenance at the wastewater plant. Once the wastewater plant maintenance is complete, they can use the vac truck to clean out storm drains. He presented 3 quotes. Franklin \$1,911, Sun Belt \$2,139 and Ditch Witch \$1600. This is to rent the vac truck for a week. Jackey Apache made the motion to rent the vac truck from Ditch Witch for \$1,600. Doyle Allison seconded the motion and all were in favor. He updated the Council that the detention tank and pipe at the water plant are to be painted in June. Lorean presented the Council 2 quotes for uniform shirts. This is for 40 shirts. 10 shirts for 4 employees. Dickies \$735.68, Red Kap \$1,050.01. Rick Hadley made the motion to order the shirts from Dickies. Doyle Allison seconded the motion and all were in favor.

Town Administrator Ron Shoup brought up the pavilion and discussed possible issues. The Council unanimously agreed to just remove the sides and doors and put it back to an open pavilion and not have the half wall. He then stated that with the COVID delay and parks being closed, they are just now getting the park ready and would like a not to exceed limit to proceed with new park equipment or update current park equipment. Rick mentioned have the spring rockers be powdered coated. Ron will look into that. Rick made the motion for Ron to move forward with what he feels is good options for a not to exceed \$3,000. Doyle Allison seconded the motion and all were in favor.

Clerk-Treasurer Treeva Sarles presented Ordinance 2020-0521A An Amendment to the 2018 Salary Ordinance. This just changed wording clarification as recommended by State Board of Accounts. It did not change any overall salaries. Jackey Apache made the motion to adopt Ordinance 2020-0521A. Rick Hadley seconded the motion and all were in favor. Ordinance 2020-0521B An Amendment to the 2019 Salary Ordinance was presented. This just changed wording clarification as recommended by State Board of Accounts. It did not change any overall salaries. Jackey Apache made the motion to adopt Ordinance 2020-0521B. Rick Hadley seconded the motion and all were in favor. Ordinance 2020-0521C An Amendment to the 2020 Salary Ordinance was presented. This just changed wording clarification as recommended by State Board of Accounts. It did not change any overall salaries. Jackey Apache made the motion to adopt Ordinance 2020-0521C. Doyle Allison seconded the motion and all were in favor. Treeva presented Tri-Tech Pay Application #2 for a total of \$85,357.50. Rick Hadley made the motion to approve the pay request. Jackey Apache seconded the motion and all were in favor.

Rowe Truck/FURPO presented their Tax Abatement Compliance documents for approval. Rick Hadley made the motion they are in compliance. Doyle Allison seconded the motion and all were in favor.

The Council discussed the July meetings as the July 2, 2020 meeting is the day before the holiday and many people will be gone. They decided to cancel that meeting. They will have their regular meeting on July 16, 2020. Treeva informed them they would need a budget meeting as well, to start the 2021 budget process. They scheduled a Special Budget Meeting for July 22, 2020 at 6:00 PM.

They discussed some COVID 19 related items. Regarding re-opening the town hall, penalties etc to follow the Governor and the CDC recommendations. Once released, move forward. Regarding our part-time Town Maintenance Operator Assistant. Currently the Governor has stated he plans to have everything open on July 1, 2020 so the Council unanimously agreed to continue to pay the part-time Town Maintenance Operator Assistant 1 day a week COVID19 pay until the end of June. Starting July 1, he will be back to an as needed basis and paid according to hours worked. Treeva brought up that she has been told by the state they are estimating the COVID 19 impact will reduce our revenues by an overall 25% in our tax generated income. This will be a huge hit and the town needs to really be tight of spending not only this year; but this will also affect the 2021 budget. We will probably have to cut a lot of next year's budget and they need to be thinking about this.

With nothing else to come before the Council, Doyle Allison made the motion to adjourn at 8:37 PM. Jackey Apache seconded the motion and all were in favor.