



October 31, 2019

Vol. 24.10

104 E 2nd St, PO Box 215

765.583.4944

[www.otterbein.in.gov](http://www.otterbein.in.gov)

#### Important Phone Numbers

Police	911 or 884-0080
Water Emergencies	476-3055
Billing Questions	583-4944
Clerk's Office	583-0089
Republic/Allied Waste	477-9138
Streets and Water	583-3430

#### Councilmen

Kevin Burk	404-1481
Jackey Apache	583-2904
Doyle Allison	583-9481
Amy Brown	376-0366
Rick Hadley	418-5742

## Calendar November 2019

5 <sup>th</sup>	Town Council Meeting 6:00 pm
6 <sup>th</sup>	Trash & Recycle *
11 <sup>th</sup>	Town Hall Closed-Veteran's Day
16 <sup>th</sup>	Leaf Pickup
19 <sup>th</sup>	Town Council Meeting 6:00 pm
20 <sup>th</sup>	Trash & Recycle *
28 <sup>th</sup>	Town Hall Closed-Thanksgiving
29 <sup>th</sup>	Town Hall Closed-Thanksgiving
*** Trash Every Wednesday***	



Pay your bill online or by text

Go to: [Otterbein.in.gov](http://Otterbein.in.gov) and click the link or

[Invoicecloud.com/OtterbeinIN](http://Invoicecloud.com/OtterbeinIN)



## DON'T FORGET TO "FALL BEHIND"

Daylight Savings time ends on

**November 3<sup>rd</sup>, 2:00 am**

Turn your clocks back 1 hour.



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### LEAF PICKUP DAYS!!

Saturday, November 16<sup>th</sup> & Saturday, December 7<sup>th</sup>

Leaves **must** be bagged at the curbside by 6:00 am!

**REMINDER**-Otterbein Town Code 93.03 Prohibits **all** open burning.

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**Town Information:** During the winter months, the outdoor exercise equipment will be placed in the Town Park's Pavilion! If you would like to use the equipment, please call the Town Hall at 765-583-4944 for an access code! Thank you!

Mark your calendars for Saturday, November 9<sup>th</sup>, because we're throwing a party and you're invited! Join us for a library open house and centennial celebration from 11:00 am to 3:00 pm. We're showing off what we've been up to for the past 100 years, and thanking all of our patrons, donors, sponsors, volunteers, board members, and legislators for making this the library you "otter" be in!



*55 Days until Christmas*

## Otterbein Rotary Club will be holding their annual



No registration is required. If your house is decorated, you're eligible. Judging will be based on eye-catching appeal, creativity, use of lights and holiday theme. Also, motion and music is a plus.

**Look in next month's newsletter for exact judging date.**

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### Library News...

**MGOL Storytime-** Tuesday's at 10:30 to 11:00 am

**Preschool Storytime-** Tuesday's at 11:15 am

**Friday Color Club-** Friday's at 11:00 am to 6:00 pm

**Open House & Centennial Celebration-Saturday, November 9<sup>th</sup> at 11:00 am to 3:00 pm**

**Pinterest Night "Grinchy Holiday Paintings"- Thursday, November 21<sup>st</sup> at 6:00 pm**

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### St. Charles Catholic Church's

#### Turkey Dinner

Sunday, November 3<sup>rd</sup>

11:00 am to 1:00 pm

Carryout is Available!

### Otterbein United Methodist Church's

#### Community Thanksgiving Dinner

Sunday, November 24<sup>th</sup>

11:00 am to 1:00 pm

All are welcome & donations are appreciated!

### OUMC 's Breakfast with Santa

Saturday, December 7<sup>th</sup>

9:00 am to 11:00 am



### Sacred Heart's

#### 38<sup>th</sup> Annual Christmas Bazaar

Saturday, December 7<sup>th</sup>

9:00 am to 2:00 pm

Bake Sale, Craft Vendors, Raffles, & More!

**TOWN COUNCIL MEETING**  
**TUESDAY, OCTOBER 1, 2019 6:00 PM**

Council President Amy Brown called the meeting to order at 6:01 PM with members Kevin Burk, Jackey Apache and Doyle Allison present. Member Richard Hadley was absent.

The Council conducted a Public Hearing on the 2020 Budget. No residents were present to discuss. Clerk-Treasurer Treeva Sarles stated 10 or more residents could petition to object with in 7 days of the hearing.

A resident on Main Street was present to discuss not being able to access his driveway due to the street and sidewalk project. Ron and Dave will work with Milestone to come up with a solution if possible and get back with the resident.

Amy Brown made the motion to approve the September 2019 Minutes as presented. Jackey Apache seconded the motion and all were in favor. Amy Brown read the summary of regular claims presented for a total of \$67,089.52. Jackey Apache made the motion to approve the claims as presented. Kevin Burk seconded the motion and all were in favor. Treeva then presented 2 additional claims. The first was the survey on the property we are acquiring from Julia E Kerkhoff Revocable Trust. It has been completed and we have received the invoice from Starr Surveyor for \$3,500. Jackey Apache made the motion to approve the invoice for Starr surveying services. Amy Brown seconded the motion and all were in favor. The other was, now that we have the survey, we need to purchase the land at a cost of \$12,400. Kevin Burk made the motion to approve the purchase of land for \$12,400. Doyle Allison seconded the motion and all were in favor.

Attorney Jud Barce has reviewed and approved the Development Guide. He has prepared Ordinance 2019-1001 to adopt said development guide. Amy Brown made the motion to waive the rules for 2 readings and to adopt the Development guide on first reading. Doyle Allison seconded the motion and all were in favor. The Council had the first reading of Ordinance 2019-1001. Jackey Apache made the motion to adopt Ordinance 2019-1001. Doyle Allison seconded the motion and all were in favor.

Town Engineer from BF&S Dave Buck presented the task order for Preliminary Review of the Dollar General Plans for a cost not to exceed \$2,000. These funds have been received by Dollar General. Kevin Burk made the motion to approve the task order from BF&S to have them review the Dollar General Preliminary Plans. Jackey Apache seconded the motion and all were in favor.

Town Administrator Ron Shoup gave a general update on things that he has been doing the past 2 weeks. He informed the council that the plow that we had on the surplus equipment list last year to dispose of is still within our possession. Benton County can utilize the plow. Ron requested that the Town Council donate the plow to Benton County. Kevin Burk made the motion to donate the plow to Benton County. Jackey Apache seconded the motion and all were in favor. He explained that the Polaris is not running again and the cost for repairs is over \$1,200. A resident present that has worked on this type equipment offered to take a look at it and repair it for us. Kevin Burk made the motion to give the resident the opportunity to help the town and fix the Polaris as long as it doesn't exceed the original quote for repairs. Ron then explained that he has gotten a quote to trade in the Polaris for a John Deere Gator. The price would be our Polaris and about \$4,700. However, Castongia needs to look at the Polaris first to make sure it runs, which currently it doesn't. Once the Polaris is running, he will have Castongia come look at the Polaris and get a solid quote for trade.

Utilities Operator Lorean Johnston updated the Council on items that have gotten done the last few weeks. He needs to have the Aerator repaired at the WWT Plant. He has a quote from Graves to do the repair for \$3,000. He does feel that the town employees can do the repair but we don't have the equipment needed. He can have Patton come in and vacuum out the aerator at a cost of \$800-1200. The Town could rent the vac-truck from Ditch Witch for \$1,275 a week or \$425 a day. If they rented it for a week the employees could also vac out the storm drains and other items. Kevin Burk made the motion to rent the vac-truck from Ditch Witch for a week. Jackey Apache seconded the motion and all were in favor.

Clerk-Treasurer Treeva Sarles gave an update on the Community Center that Construction Manager Tim Clark, Architect Jeremy Duff, Ron and herself are still investigating ways bring this project within budget.

With nothing else to come before the Council, Kevin Burk made the motion to adjourn at 6:58 PM. Doyle Allison seconded the motion and all were in favor.

**TOWN COUNCIL MEETING**  
**TUESDAY, OCTOBER 15, 2019 AT 6:00 PM**

Council President Amy Brown called the meeting to order at 6:00 PM with all members present.

Jim Schoen from Hoosier Associates reviewed the Town's liability insurance for the annual renewal.

Alex Dickman from ONI Risk Partners also presented a liability insurance policy for the Council for review. After hearing from both parties Jackey Apache made the motion to keep the Town's insurance through Hoosier Associates. Kevin Burk seconded the motion and all were in favor.

Clerk-Treasurer Treeva Sarles presented three items for 2020 Budget Adoption. Kevin Burk made a motion to adopt Ordinance or Resolution for Appropriations and Tax Rates 2019-1015A. Amy Brown seconded the motion and all were in favor. Jackey Apache made a motion to adopt Appropriation Reduction Resolution 2019-1015B. Doyle Allison seconded the motion and all were in favor. Kevin Burk made a motion to adopt Ordinance 2019-1015C, a Water, Wastewater, Stormwater utility budget, Jackey Apache seconded the motion and all were in favor. Amy Brown, then, made a motion to adopt Ordinance 2019-1015D An Ordinance Setting the Compensation of all Town Officers and Employees for the Year 2020. Jackey Apache seconded the motion and all were in favor. Treeva announced, the Town was awarded the CCMG grant and will receive \$126,900. This will pave 2<sup>nd</sup> street from Main Street to Brown Street. She updated the Council on the Next Level Trail application. They've raised the local match to \$250,000. She suggests that we hold off until the spring round. This would give us time to figure out where the local match will come from. We have four years to come up with the local match. Council agreed.

Attorney Jud Barce was unable to attend. Treeva presented on his behalf. She asked if the Council wanted to create the TIF District. The cost of creating a TIF District would be approximately \$7,000. Jud would assist the firm to create the TIF District. Amy Brown made a motion to create the TIF District, Rick seconded the motion and all were in favor.

There are county roads in Otterbein that were given to the town during the annexation process and the streets were never officially named, Meadow east to 52 and N 950 W. The Council discussed and came up with Pflug Drive to replace N 950 W and Oxford for the area from Meadow east to 52. Jackey Apache made a motion to adopt Resolution 2019-1015A, A Resolution of the Otterbein Town Council Changing County Road Names to Street Names Within the Town of Otterbein. Rick Hadley seconded the motion and all were in favor.

Kevin Burk made a motion to adopt Ordinance 2019-1015E, An Ordinance to Repeal and Transfer Certain Funds and to Create New Funds. Rick Hadley seconded the motion and all were in favor.

Amy Brown read the summary of claims presented for a total of \$185,124.21. Kevin Burk made the motion to approve the claims for payment. Rick Hadley seconded the motion and all were in favor.

Town Administrator, Ron Shoup, gave an update on Milestone's work progress. He informed the Council that the Polaris parts came in and it has been repaired. He was told that it is in working order now but won't last. Advise was to get rid of it. He got a quote from Castongia Tractor on a 2019 John Deere gator. They will give a trade-in allowance on the Polaris. The balance after trade-in would be \$4578.29. Jackey Apache made a motion to trade-in the Polaris and purchase the 2019 John Deere Gator. Doyle Allison seconded the motion. Jackey Apache, Doyle Allison, Rick Hadley, and Amy Brown were in favor. Kevin Burk opposed.

Utilities Operator, Lorean Johnston gave an update on work performed. He presented 2 quotes for annual chemical supplies. Everything was included but the date sensitive items. USA Bluebook \$3015.46. Ferguson \$3115.00. Kevin Burk made a motion to approve the purchase through USA Bluebook. Jackey Apache seconded the motion and all were in favor. He then presented a quote for a maintenance agreement for the wastewater plant generator. Buckeye Power Sales quoted a three-year renewal service agreement at \$825.00 a year, 60-day cancellation, and includes materials for service work. Electric and More quoted a one-year renewal service agreement at \$975.00 with a 30-day cancellation and no mention of including materials for service work. Rick Hadley made a motion approve the service agreement through Buckeye Power Sales. Kevin Burk seconded the motion and all were in favor.

Town Marshal George Frantz presented photos on an abatement issue at 28 S Church St. Council agreed to proceed on the abatement of the property. He also presented a brush/limb issue on the 400 block of S. Meadow. The street is very narrow and there is some brush starting to impede traffic in that area. Council said to find out who exactly is responsible for that piece of land and then agreed to abate it.

With nothing else to come before the Council, Amy Brown made the motion to adjourn at 7:32 PM. Rick Hadley seconded the motion and all were in favor.