



OTTERBEIN

TOWN BETWEEN TWO COUNTIES
A place for family

September 30, 2019
Vol. 24.09

104 E 2nd St, PO Box 215
765.583.4944
www.otterbein.in.gov

Important Phone Numbers

Police	911 or 884-0080
Water Emergencies	476-3055
Billing Questions	583-4944
Clerk's Office	583-0089
Republic/Allied Waste	477-9138
Streets and Water	583-3430

Councilmen

Kevin Burk	404-1481
Jackey Apache	583-2904
Doyle Allison	583-9481
Amy Brown	376-0366
Rick Hadley	418-5742

Last limb pick up is scheduled on Monday, October 7th

Reminder: Sticks and garden waste need to be properly disposed by placing them in your trash can!



If the water payment, due on the 15th of each month, falls over the weekend on a Saturday, Sunday, or even a holiday and the Town Hall is closed; is it late on the next open business day?

YES, the first business day after the 15th; penalties are applied to the accounts not paid. A 10 % penalty is applied to sum due and disconnection notices are sent out. Ord. 50.03.

Calendar October 2019

- 1st Town Council Meeting 6:00 PM
 - 7th Last Limb Pick Up
 - 9th Trash & Recycle *
 - 14th **Town Hall Closed**
 - 15th Town Council Meeting 6:00 PM
 - 23rd Trash & Recycle *
 - 31st **Halloween Trick or Treat**
- *** Trash Every Wednesday***



Pay your bill online or by text

Go to: Otterbein.in.gov and click the link
or

Invoicecloud.com/OtterbeinIN

HAPPY HALLOWEEN!

Trick or Treat

Thursday, October 31st, 2019
6:00-8:00pm



Mark your Calendars!

Leaf pick up days are
Saturday, November 16th & Saturday, December 7th

Leaves **must** be bagged at the curbside by 6:00 am!



Library News...

Tuesday's in October at 3:45 pm to 4:45 pm; after school **STEAM** for the Fall.

Starting Friday, October 4th, every Friday between 11:00 am & 6:00 pm; **Color Club**.

Friday, October 18th at 6:00 pm; our patrons favorite **NerfNite** program is back on.

Saturday, October 26th at 5:00 pm; **Halloween Bash!** Come dressed in costume for music, dancing, games, and more!

Thursday, October 31st at 6:00 pm to 8:00 pm; Life-size version of Disney's 1956 board game, "**Tomorrowland Rocket to the Moon.**" Toss a rocket (bean bag) at the moon (corn hole) and win candy or books!



Mark your calendars for Saturday, November 9th, because we're throwing a party and you're invited! Join us for a library open house and centennial celebration from 11:00 am to 3:00 pm. We're showing off what we've been up to for the past 100 years, and thanking all of our patrons, donors, sponsors, volunteers, board members, and legislators for making this the library you "otter" be in!

Make sure you check out: the Website (otterbeinpubliclibrary.org) for all the new upcoming events at our local library!

OTTERBEIN PUBLIC LIBRARY



OPEN HOUSE & CENTENNIAL CELEBRATION

SATURDAY, NOVEMBER 9, 2019

11:00 A.M. - 3:00 P.M.

23 EAST FIRST STREET
OTTERBEIN, INDIANA 47970



Countdown to Christmas!! How many months and days?

Theirs only 2 months and 85 days until Christmas!!



TOWN COUNCIL MEETING

TUESDAY, SEPTEMBER 3, 2019 6:00 PM

Council President Amy Brown called the meeting to order at 6:09 PM with members Jackey Apache and Doyle Allison present. Members Kevin Burk and Richard Hadley were absent.

The Council held the hearing on disconnection of utility services. No one was present so Jackey Apache made the motion to approve those listed on the disconnection list be disconnected for non-payment.

Resident Garrett Neumann spoke to the Council regarding his dog being deemed vicious. Town Attorney Jud Barce explained to Mr. Neumann that he must comply with the ordinance. Mr. Neumann asked if we would rather him move out of town rather than reconsider our ordinance. It was explained the town would prefer him to comply with the ordinance.

Jackey Apache made the motion to approve the August 2019 Minutes as written. Doyle Allison seconded the motion and all were in favor. Clerk-Treasurer Treeva Sarles read the summary of claims presented for the cancelled meeting August 20, 2019. Amy Brown made the motion to approve the claims for August 20, 2019 as presented. Jackey Apache seconded the motion and all were in favor. Treeva then read the summary of claims for September 3, 2019 for a total of \$131,512.72. Amy Brown made the motion to approve the claims as presented. Doyle Allison seconded the motion and all were in favor.

Tim Clark with INTAC Management Group introduced himself and what his firm can provide to assist with the

Community Center Project. He presented a quote for services. Amy Brown made the motion for to approve the entire quote for all 4 phases for \$7,000. Jackey Apache seconded the motion and all were in favor. He then discussed the upcoming Bid Opening on September 11, 2019; he will attend the bid opening, review the bids and then discuss with the Council.

Town Attorney Jud Barce updated the council that the survey is done on the lift station property and can be finished up when Tim Kerkhoff is available. The Council explained the issues with KJG Architecture, he explained the options the town had if we choose to end working with them.

Town Engineer Dave Buck with BF&S updated the Council on Dollar General. They have submitted drainage plans to Tippecanoe county for review. Street paving is to start next week. He discussed the proposed trail regarding property owner letters.

Town Administrator Ron Shoup gave an update on what he has been working on. He informed the Council that the old Community Center building is listed for \$35,000 and have had no interest. Was inquiring if the Council would like to drop the asking price. Jackey Apache made the motion to drop the asking price to \$29,900. Amy Brown seconded the motion and all were in favor.

Clerk-Treasurer Treeva Sarles discussed it was time to re-do the Certificates of Deposits. We have always done a term of 12 months. There are some 13-month specials from time to time. She asked if the Council wanted to stick to the 12-month CDs or if they would like her to look into a longer term. Amy Brown made the motion to do up to a 13-month CD. Jackey Apache seconded the motion and all were in favor.

A resident sent an anonymous email asking about an ordinance for ORVs (Off Road Vehicles). They would like to have the same privileges as golf-carts. Council discussed that the County has an ordinance. Treeva is going to get with Jud on putting together a sample ordinance similar to the counties.

The meeting was getting long, so Amy Brown made the motion to continue the meeting until Monday, September 16, 2019 at 5:30 PM. Jackey Apache seconded the motion and all were in favor.

CONTINUATION OF THE SEPTEMBER 3, 2019 MEETING

MONDAY, SEPTEMBER 16, 2019 AT 5:30 PM

Council President Amy Brown call the meeting to order at 5:30 PM with all members present.

Jeremy Duff with KJG Architecture and Tim Clark with INTAC Management Group updated the Council on the bid opening on September 11, 2019. They informed the council there was only 1 bid. That bid was \$1,260,000 for the base bid and if all alternates were accepted that would be \$1,675,497. They discussed they were shocked by the number since we had cut the project down so much from the first time it went out to bid. Jeremy submitted a letter of recommendation to Clerk-Treasurer Treeva Sarles to reject the bid. Richard (Rick) Hadley made the motion to reject the 1 bid due to we do not have the funds available for that amount. Doyle Allison seconded the motion and all were in favor.

They then discussed in great detail that they feel the project needs to be re-bid again. To remove most of the alternates, as this is one of the issues bidders had. To look at what else if anything can be done with cutting anything else out of the building. They suggested holding off on re-bidding until January; when it is a better time for bidders. The Council discussed their frustrations with KJG, that they felt we have not got a good set of plans within our always known budget. If they continue with KJG they do not want the original architect working on our project at all. Jeremy stated he is hearing them and we will not have that architect on the project. He stated they want to see this project through and bid within our budget and to make sure we feel we have a good set of plans. They have reached out to some of the plan holders to find out why they didn't bid and if they could state where the numbers were coming in at. If it was a reasonable project within our budget or closer to the one bid we got. They are getting some feedback and feel we can be close to our budget.

Grant Administration Shannon McLeod has talked with the State Grant Agency and feels we can get extension to re-bid in January if the Council wishes to move forward. Rick Hadley made the motion to try to re-bid the project in January

2020. Jackey Apache seconded the motion and all were in favor.

With nothing else to come before the meeting; Kevin Burk made the motion to adjourn at 6:30 PM. Jackey Apache seconded the motion and all were in favor.

TOWN COUNCIL MEETING

TUESDAY, SEPTEMBER 17, 2019 AT 5:30 PM

Council President Amy Brown called the meeting to order at 5:34 PM with members Amy Brown, Richard (Rick) Hadley, and Doyle Allison present. Member Kevin Burk was absent.

Thomas Pitman with Barnes and Thornburg presented a presentation of TIF (Tax Increment Financing) Districts. How taxes work and divided up typically and then how creating a TIF district could help the town capture the revenue entirely on any growth in assessed value due to business growth in that area. Those funds are then to be used in that TIF District. It was a good presentation and the Council thanked him for his time.

Clerk-Treasurer Treeva Sarles reminded the Council that the 2020 Budget Public hearing will be at the October 1, 2019 meeting. The Budget Adoption will be at the October 15, 2019 meeting. She explained that there have been a few issues this year with not enough Council to hold meetings. She explained if there is not a quorum at these 2 meetings that our requested budget will not be approved by the state. She needed commitment that she would have 3 Councilmen at these 2 meetings now. So, if she needs to advertise a different date, she would still have time. Because if they wait there will not be enough time to advertise and therefore budget will not be approved. She got confirmation that at least 3 will be in attendance. She then announced that Jake Pool has called to see if we still have an open position; which we do. Doyle Allison made the motion to hire Jake Pool effective immediately. Rick Hadley seconded the motion and all were in favor. Amy Brown made the motion to adopt Ordinance 2019-0917 and Ordinance to amend the 2019 Salary Ordinance to start Jake at \$16.00 per hour. Jackey Apache seconded the motion and all were in favor.

Amy Brown read the summary of claims presented for a total of \$122,665.48. Jackey Apache made the motion to approve the claims as written. Doyle Allison seconded the motion and all were in favor.

Town Attorney Jud Barce explained we have a right to vote on the proposed Public Safety tax in Tippecanoe County. However, they have not provided us enough time to do the advertising and creating an ordinance stating the Town's vote. Therefore, Doyle made the motion to do an official vote, but to send a letter to the Tippecanoe County Auditor that we are in support. Jackey seconded the motion and all were in favor.

Town Engineer Dave Buck with BF&S updated the Council on the revised paving schedule. Regarding the trail application he discussed still trying to coordinate everything and that once awarded we have 4 years to complete the project. We need to have this wrapped up by mid-October because application is due in November. He presented the Development Guide to the Council. Jud needs time to review. Plan to have it introduced and first reading at the October 1, 2019 meeting. He presented the BF&S Supplement No. 1 on the Otterbein Commons Plan Review. This is for \$1,300 bringing the total proposal to \$4,300. Jackey Apache made the motion to approve Supplement 1 for BF&S for the Otterbein Commons Plan Review. Rick Hadley seconded the motion and all were in favor. He presented a BF&S Supplement No. 1 to the Community Center Assistance. This was tabled until Treeva can inform the Council where the funds are to come from.

Town Marshal George Frantz requested to replace Officer Pritchett's body cam for a cost of \$699. Jackey Apache made the motion to approve the request. Rick Hadley seconded the motion and all were in favor. He discussed a shrub issue on Walsh Street. He discussed 404 E Oxford and he is to check with Jud for further guidance.

Town Administrator Ron Shoup gave a general update of what he has been working on. He presented 3 quotes for a tree removal in the alley behind the proposed community center lot. Those quotes were for \$500, \$1,000 and \$1,800. Doyle made the motion to approve the \$500 quote from JB Brush. Jackey seconded the motion and all were in favor.

With nothing else to come before the Council, Doyle Allison made the motion to adjourn at 7:49 PM. Rick Hadley seconded the motion and all were in favor.